



REQUEST FOR QUOTATION (RFQ) No. 760-2023

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2023-290 (SAS)	INSURANCE SERVICES FOR STUDENTS ENROLLED FOR THE S.Y. 2023-2024	900,000.00
Purpose: Accidental group insurance for S.Y. 2023-2024		

Philgeps Posting: Active Date: 16/21/23 Closing Date: 10/26/23 Category: INSURANCE Reference No.: 1524T312

Interested suppliers are required to submit the following documents:

- Valid and Current Mayor's / Business Permit
- Proof of PhilGeps Registration
- Latest Income / Business Tax Return
- Omnibus Sworn Statement
- Brochure, if applicable

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 20 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-2) and eligibility documents is not later than 10/26/23 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City. Open submission may be done manually or through email at tsucanvassing@gmail.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 10/19/2023
 RFQ No. 760-2023
 PR No. 2023-290 (SAS)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	INSURANCE SERVICES FOR STUDENTS ENROLLED FOR THE S.Y. 2023-2024	1		
		Accidental Group Insurance for 24,955 officially enrolled students and Personnel of Tarlac State University (see attached the Terms of Reference)			

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____
BANK DETAILS:
 Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

TERMS OF REFERENCE:	COMPLIANCE	NON-COMPLIANCE
1.Accidental Medical Reimbursement; Accidental Death/Disablement; Burial Benefit; Death due to Infectious diseases caused by the SARS-CoV-2 virus; Medical expenses reimbursement for accident cases involving unprovoked assault or murder and of similar nature; Partial and Total Permanent Disability		
2.Separate Cash Assistance for natural death		
3.Daily Cash Allowance (45days max.) for accident confinement and all kinds of sickness confinement and other natural calamities.		
4.Emergency Cash Assistance (Fire and Earthquake) one-time only		
5.Common Carrier (Double Indemnity); With Motorcycle Coverage-whether a passenger/operator/pillion of any 2, 3, 4, or more wheeled motorized vehicles; CGL (Comprehensive General Liability), and Parent or Guardian Extended Coverage - parents or whoever is surviving, or the surviving designated Guardian.		
6.Hospital and Medical Reimbursement for Infectious diseases caused by the SARS-CoV-2 virus, Dengue, and Typhoid Fever		
7.Insurance also includes drowning, dog and snake bites, lightning, earthquake, tidal waves, volcanic eruptions, typhoons, tornadoes, landslides, and other similar cases		
8.Covers 24 hours/day anywhere in the world whether at home or in school for one whole year; In and out of school attending regular classes or participating in other school activities; While attending classes during the hours and on days when school is in session including lunch and recess periods; While traveling to and from a school-sponsored and supervised social or non-social extracurricular activity after school hours or on days when school is not in session; While participating in school-sponsored activities during or after regular school hours on or off school premises; While traveling in public or private conveyance used for land and sea travel and; While traveling as a fare-paying passenger on any commercial scheduled, non-scheduled special, or chartered flights; While attending OJT in		
9.Accidental Death or Permanent Disablement – pays when injury results in any of the following losses within 180 days from the date of accident: <ul style="list-style-type: none"> •Loss of life •Loss of two limbs •Loss of both hands, or all fingers •Loss of both feet •Total loss of sight in both eyes •Condition resulting in being permanently bedridden •Any other injury causing permanent total disablement •Loss of arm at the above elbow •Loss of arm between elbow and wrist •Loss of hand •Loss of four fingers and thumb of one hand •Loss of four finger •Loss of thumb •Loss of index finger •Loss of middle finger •Loss of ring finger •Loss of little finger •Loss of metacarpals – first or second (additional) •Loss of leg at above knee •Loss of leg below the knee •Loss of toes-all of one foot •Loss of big toe •Loss of any toe other than the big toe, each •Loss of sight in one eye 		

TERMS OF REFERENCE:	COMPLIANCE	NON-COMPLIANCE
10. Insurance coverage is extended to all personnel of TSU regardless of their employment status.		
11. The Insurance Company must be accredited by most major/primary hospitals in Tarlac City or the Province of Tarlac and in Metro Manila.		
<p>Note:</p> <p>Payment of Student Insurance shall be based on the actual number of officially enrolled students in the undergraduate, laboratory school, graduate school and the school of law.</p>		



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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10245367
Procuring Entity TARLAC STATE UNIVERSITY
Title Insurance Services for Students Enrolled for the S.Y. 2023-2024
Area of Delivery Tarlac

Solicitation Number: 760-2023	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Services	Date Published	21/10/2023
Approved Budget for the Contract: PHP 900,000.00	Last Updated / Time	20/10/2023 09:50 AM
Delivery Period: 365 Day/s	Closing Date / Time	26/10/2023 13:00 PM
Client Agency:		
Contact Person: Tutchie Panlilio Clerk TSU, Romulo Blvd. San Vicente, Tarlac City, Philippines Tarlac City Tarlac Philippines 2300 63-2-092058494963 elenamayteofilo73@gmail.com		

Description

Accidental Group Insurance for S.Y. 2023-2024

Line Items

Line Item	Quantity/Service Period	Description	Unit	Price
1	INSURANCE SERVICES FOR STUDENTS ENROLLED FOR THE	Accidental Group Insurance for 24,955 officially enrolled students and Personnel of Tarlac State University (see attached the Terms of Reference)	1 Lot	900,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Tutchie Panlilio

Date Created 20/10/2023

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