

# PURCHASE ORDER

**DELIVERY DUE DATE:** 6/1/22

Procurement Unit

Telephone No.: 045-606-8142/606-8157

PR No.: 2022-04-108

PO No.: 2022-209

Supplier: **TRN ENTERPRISES**  
 Address: Edward St., Gate 1, San Sebastian Village Tarlac City

Date: 5/10/2022

Mode of Procurement: Small Value

Type of Business: Merchandising Business

TIN#: 149-362-797-000 VAT Reg.

Tel. No.: 045-982-5262/0920-962-7449

Please furnish this office the following articles subject to the terms and conditions contained herein:

Delivery Term: 20 Calendar Days

Payment Term: N/10

Place of Delivery: TARLAC STATE UNIVERSITY

Date of Delivery: \_\_\_\_\_

| Item No. | Unit | Description                                    | Quantity | Unit Cost | Total Cost             |
|----------|------|--|----------|-----------|------------------------|
| 2        | pack | PLASTIC SACKS, clear, 25' x 50" (50pcs/pack)   | 4        | 480.00    | 1,920.00               |
| 3        | pack | PLASTIC SANDO BAG, white, large, (100pcs/pack) | 20       | 100.00    | 2,000.00               |
| 4        | pack | PLASTIC, transparent, 10" x 15" (100pcs/pack)  | 5        | 153.00    | 765.00                 |
| 5        | pack | PLASTIC, transparent, 12" x 18" (100pcs/pack)  | 5        | 198.00    | 990.00                 |
|          |      |  |          |           | <b><u>5,675.00</u></b> |

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 Purpose: APP 1st Quarter 2022: Office Supplies

(Total Amount in Words) Five Thousand Six Hundred Seventy-Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

*[Signature]*  
**DR. ARMEE N. ROSEL**  
 VP, Research & Extension Services  
 Authorized Official

Conforme:

*[Signature]* 5/12/22  
 TRN ENTERPRISES

**TRN ENTERPRISES**

(Signature over printed name & date)

Bank Account Name: TRN ENTERPRISES

Bank Account Number: \_\_\_\_\_

Bank Name: PC Bank

Bank Address: \_\_\_\_\_



Funds Available:

*[Signature]*  
 5/17/22

*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No.: 12-207512-1021-03-0029  
 Amount: ₱ 5,675

No.: TSU-PRO-SF-09

Revision No. 3

Effectivity Date : August 24, 2020

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