

8124696



## REQUEST FOR QUOTATION (RFQ) No. 400-2021

### Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2021-126 (CTE)	LABOR & MATERIALS: FABRICATION & INSTALLATION OF WORKSTATION WITH SINK	200,000.00

Purpose:

Philgeps Posting: Active Date: 10/27/2021 Closing Date: 11/2/2021 Category: SERVICES Reference No.: 8124696

Interested suppliers are required to submit the following documents:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input checked="" type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration              | <input type="checkbox"/> Omnibus Sworn Statement                        |
|   | <input type="checkbox"/> Brochure, if applicable                        |

### TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University  
(045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1) and eligibility documents is not later than 11/2/2021 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at [tsucanvassing@gmail.com](mailto:tsucanvassing@gmail.com) / [julietelaineacuna@yahoo.com](mailto:julietelaineacuna@yahoo.com) / [javy\\_carlos@yahoo.com](mailto:javy_carlos@yahoo.com)

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

  
**CARLOTA M. MARCOS**  
Head, Procurement Unit

**PRICE QUOTATION**

Date: 10/26/21  
 RFQ No. 400-2021  
 PR No. 2021-126 (CTE)

The Bids and Awards Committee  
 c/o Procurement Unit  
 TSU, Tarlac City  
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	lot	<p><b>LABOR &amp; MATERIALS: FABRICATION &amp; INSTALLATION OF WORKSTATION WITH SINK</b></p> <p>for science lab, 2 sets</p> <p>Width: 27 in. Length: 72 in. Height: 33.5 in. Shipping Weight: 240 lbs. Casters: Yes Folding: No Locking Doors: Key Lock            Tabletop Core Material: Medium-density Fiberboard Tabletop            Edge: Vinyl T-mold, Tabletop Surface Material: Chemical-Resistant Laminate Tabletop Thickness: 1.25" Generous            Sink: Stainless-steel sink measures 15"L x 13"W x 5"D.            Ample Water Supply: Two 2.5 gallon containers, one for fresh water and one for waste, provide an ample water supply for lab work. Display Apparatus Included: Comes with two rod sockets, two 3/4" x 36" long upright rods, one 1/2" x 40" crossbar and two rod clamps. Inclusive: These wheelchair-accessible workstations allow all students to be equally involved in learning. Durable: Select oak construction makes this mobile storage unit strong and durable. Chemical Resistant: Chemguard top and UV cabinet finish are chemical resistant, for use in science labs. Built-In Power: One GFI protected AC duplex electrical receptacle and 25' extension cord included. Secure: Cabinet door and all three doors lock for safe and secure storage. Strong: Mobile capacity of 500 lbs. provides worry-free storage of heavy pieces. Portable Work Surface: Chemguard top serves as a portable work surface or demonstration center. Smooth Mobility: Four heavy-duty, 4" locking swivel casters ensure smooth rolling action. Environmentally Friendly: UV cabinet finish is earth friendly</p>	1		

Warranty : \_\_\_\_\_

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

**AUTHORIZED REPRESENTATIVE:**

Signature : \_\_\_\_\_  
 Printed Name : \_\_\_\_\_  
 Date : \_\_\_\_\_  
 Company Name Registered : \_\_\_\_\_  
 E-mail Address : \_\_\_\_\_  
 Contact no. : \_\_\_\_\_

**BANK DETAILS:**

Bank Name : \_\_\_\_\_  
 Bank Address : \_\_\_\_\_  
 Bank Account Name : \_\_\_\_\_  
 Bank Account Number : \_\_\_\_\_

