



PURCHASE ORDER

DELIVERY DUE DATE: 01/13/24

Procurement Unit
Tel. No.: (045) 606-8142 / 606-8157

Supplier : **CRAYOLA, ATBP. (STAPLER'S INC.)**
Address : E. Tañedo St., San Nicolas, Tarlac City
Type of Business : Merchandising
TIN No. : 439-392-896-000 VAT Reg.
Tel. No. : 0917-514-2529

PR No.: 2023-10-420 ✓
PO No.: 2023-683 ✓
Date: 12/20/2023 ✓
Mode of Procurement: Shopping ✓

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 10 calendar days ✓
Payment Term: n/15 ✓

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	ream	BOND PAPER, gsm 70, 8.5 x 11	1	205.00 ✓	205.00
3	ream	BOND PAPER, gsm 70, 8.5 x 13	1	230.00 ✓	230.00
***** Purpose: for the conduct study entitled "Application of Blockchain Technology in academic Verification" Lead Author - Theda Flare G. Quilala					435.00



(Total Amount in Words) Four Hundred Thirty-Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme: *[Signature]* 01/13/24

CRAYOLA, ATBP. (STAPLER'S INC.)
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:
[Signature]
JASPER A. YAUDER, CPA
Budget Officer

ALOBS No.: 02-2024-2023-12-2024
Amount: 435.00