



# PURCHASE ORDER

**DELIVERY DUE DATE:** 09/09/22

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

Supplier : **INFOWORX INC.**  
Address : Mc Arthur Highway, San Roque, Tarlac City  
Type of Business : Merchandising  
TIN No. : 004-845-988-005 VAT Reg.  
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2022-07-175  
PO No.: 2022-331  
Date: 8/3/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 30 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
15	pc	<b>INK, Epson C13T03Q100 Black Ink Bottle Large 6000 Yield for M1100 M1120 M2140</b> ***** <i>Purpose: For DOST Community Empowerment through Science and Technology (CEST) Extension Project in San Clemente, Mayantoc, San Jose, and Bamban thru Dr. Brendalyn A. Manzano.</i>	8	600.00	<b><u>4,800.00</u></b>

(Total Amount in Words) Four Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official

Conforme: 09/10/22

**INFOWORX INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
AUG 10 2022

Funds Available:

JASPER A. YAUDER, CPA  
Budget Officer

ALOBS No.: 12-2021-03-2022-08-0172  
Amount: 4,800-

No.: TSU-PRO-SF-09

Revision No. 03

Effectivity Date: August 24, 2020

Page 1 of 1