



# WORK ORDER

w/items 8/8/24

**DELIVERY DUE DATE:** 10 AUG 2024

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0923-090-1291

Work Order No.: 2024-259  
Date : 08/07/2024  
JO No. : 2024-288  
Date : 07/17/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work on **August 10, 2024** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY. | UNIT | DESCRIPTION  | UNIT COST | TOTAL COST       |
|------|------|--|-----------|------------------|
| 1    | lot  | <b>LABOR AND MATERIALS: FABRICATION OF MEDAL SERVICES</b><br>Fabrication of Medals to be used for COED Ganting Pagal 2024 Recognition Rites on August 10, 2024 at TSU Gymnasium.<br>-1000 pcs of Acrylic Medals with COED Logo Size: 3" with Golden Yellow Ribbon<br>***** | 90,000.00 | <u>90,000.00</u> |

(Please read carefully at the back hereof)

Charge to: 02-102101  
ROA No.: 2024-08-0493  
CONFORME & RECEIVE COPY :



**TEKOGRAFIX**  
Firm/Dealer/Supplier/Contractor  
8/8/24  
Date

**FUNDS AVAILABLE:**  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

**APPROVED:**  
DR. ARNOLD E. VELASCO  
President  
Authorized Official