



WORK ORDER

DELIVERY DUE DATE: 20 SEP 2024

Procurement Unit
Tel No.: 045-606-8142/ 606-8157

Supplier : **M.B. CRUZ SIGN SYSTEMS**
Address : San Roque, Tarlac City
TIN : 203-401-042-000 VAT Reg.
Tel. No. : (045) 628-6220

Work Order No.: 2024-277
Date : 8/29/2024
JO No. : 2024-303
Date : 7/30/2024
Mode of Procurement: Small Value
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Fifteen (15)** Calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	LABOR AND MATERIALS: CUSTOMIZED OF DESK NAME PLATE 6pcs of Desk Name Plate, Clear, Acrylic, 12 inches x 3 inches, Thickness: 2.0mm, L-Type *****	900.00	<u>900.00</u>

(Please read carefully at the back hereof)

Charge to: 02-MWU
ROA No.: 2024-04-2302
CONFORME & RECEIVE COPY:

M.B. CRUZ SIGN SYSTEMS

Firm/Dealer/Supplier/Contractor

9/5/24
Date

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



FUNDS AVAILABLE:

JASPER A. YAUDER, CPA

Budget Officer

APPROVED:

DR. ARNOLD E. VELASCO

President

Authorized Official