



PURCHASE ORDER

w/items 11/7/24

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 07 DEC 2024

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**
 Address : C. Santos St., Tarlac City
 Type of Business : Merchandising
 TIN No. : 000-540-804-000 VAT Reg.
 Tel. No. : (045) 925-0944

PR No.: 2024-08-339
 PO No.: 2024-695
 Date: 11/05/2024
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
 Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
3	pack	LAMINATING FILM, 111 x 154 250 Micron (100pcs/pack) ***** <i>Purpose: for office use. APP-2024 3rd Quarter Print Shop and Digital Studio.</i>	15	780.00	<u>11,700.00</u>

(Total Amount in Words) Eleven Thousand Seven Hundred Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. ARNOLD E. VELASCO
 President
 Authorized Official

Conforme:

[Signature]
 11-7-24



DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available:

[Signature]
JASPER A. YAUDER, CPA
 Budget Officer

ALOBs No. : 02-2024-12-2024-11-0120
 Amount : ₱11700