



# WORK ORDER

Procurement Unit  
Tel No.: 045-606-8142

**DELIVERY DUE DATE:** 6/23/22

Supplier : **TEKOGRAFIX**  
Address : Blk 7 San Roque, McArthur Highway, Tarlac City  
TIN : 272-024-401-000 Non-VAT  
Tel. No. : 0948 - 6254451

Work Order No.: 2022-057  
Date : 5/20/2022  
JO No. : 2022-069  
Date : 5/5/2022  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR &amp; MATERIALS: FABRICATION SERVICES-PLAQUES</b> , Fabrication of 4 plaques for the Guest Speaker of 33rd Commencement Exercises to be used on June 28 - July 1, 2022, 7am at TSU GYM  *****	12,800.00	<u>12,800.00</u>

COMMISSION ON AUDIT, TSU  
**RECEIVED**  
By: \_\_\_\_\_ Date: JUN 03 2022

(Please read carefully at the back hereof)

Charge to:  
ROA No.: 02-10219-22-05-0322  
CONFORME & RECEIVE COPY:

**TEKOGRAFIX**  
Firm/Dealer/Supplier/Contractor  
6/3/22  
Date

FUNDS AVAILABLE:  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

APPROVED:  
DR. GRACE N. ROSETE  
Vice President for Administration  
**MAY 27 2022** Authorized Official